

# SPOTLIGHT Order Form

If you have any questions, or to submit your order, email or call our support desk.

 [support@homeania.com](mailto:support@homeania.com)

 1 (866) 210-2202

View the full list of package options and add-ons  
and place your fully customised order online at:  
**[spotlight.century21.ca/order](http://spotlight.century21.ca/order)**

Agent name:

Secondary agent:  
(If applicable)

Property address:

Town/City:

Postal Code:

I would like to order SPOTLIGHT  
for the above address.

Please fill in the checkbox below.

**SPOTLIGHT**

**\$260.00**

Everything You Need To  
Market Your Listing

Select Your Options.

For pricing and details go to  
[spotlight.century21.ca](http://spotlight.century21.ca)

Matterport 3D Tour

Aerial Photography

Video Walkthrough

Sign Rider

Agent's Signature:

PLEASE SIGN

(I have read and approve all information supplied on this form and  
accept the "Terms and Conditions" outlined on this form)

**SPOTLIGHT**  
powered by homeania

# Additional Instructions For Photographers / Staff:

## Terms and Conditions

### Photographer Entry

Should the photographer be given access to the property without the presence of the agent or seller, the selling agent must have written permission by the seller. This includes entry via lockbox access.

### Preparation for Photography

The listing must be photo ready prior to the photographer arriving. There will be no expectation that the photographer is to move any items inside or outside of the home.

### Cancellations

Cancelled orders will be charged \$25.00 in place of the full price (an additional \$25.00 fee will be charged if the sign rider option was ordered). Notice of cancellation must be given at least 24 hours prior to the scheduled photo shoot. If an order is canceled within 24 hours of the scheduled photo shoot or any time thereafter the full charge will be applied. All cancellation requests must be sent to support@homeania.ca.

Photoshoots cancelled within 24 hours of the scheduled photoshoot date and time will be charged a \$75.00 cancellation/rescheduling fee.

### Relists

An additional charge of \$15.00 will be applied to all relisted properties. If you intend to relist a property, do not fill out the online order form again. Contact support@homeania.ca so you can be charged at this reduced rate.

### Extended Photo Shoots

An additional charge of \$100.00 per hour will be applied to all photo shoots that exceed one hour and twenty minutes for any reason outside of photographer error. If you require an extended photo shoot please let us know in advance so that the photographer can schedule the shoot accordingly. We do not guarantee that a photographer can accommodate an extended photo shoot without prior notice.

### Listing Information Liability

It is the listing agent's responsibility to make sure that all information displayed online has been verified and is accurate. Please review all information on the listing's public webpage provided through the program and report any errors immediately.

### Online Advertising

If you have selected third party sites for online advertising on this order form, you verify that you have or will supply Homeania with the listing information to be posted, as well as the permission to post the listing information on the sites indicated. These third party sites reserve the right to remove our posted information or not accept listing information submitted for advertising, and it is acknowledged by the listing agent(s) that this is not under the control of Homeania, and that Homeania can not guarantee that this listing will appear on all of the sites selected for advertising. In the event that a third party site ceases operation, no longer accepts listing information from Homeania, or is deemed by the discretion of Homeania to be an unsuitable advertising partner, listing information will no longer be displayed on that third party site.

